



Leading Children to **KNOW, LOVE, & SERVE** Jesus Christ

# 2020 - 2021 Parent Handbook



CHURCH OF THE  
OPEN DOOR *East York*

Welcome to AWANA AT COD -  
East York Campus



This AWANA Parent Handbook is designed to introduce you and your child to the COD AWANA club and provide important dates and communication. **AWANA stands for “Approved Workman Are Not Ashamed”** from 2 Timothy 2:15 - Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the Word of Truth.”

Our Prayer is that your child will come to know, love, and serve the Lord Jesus Christ. We look forward to working together **with you** to achieve this goal. Thank you for entrusting your child to our care as we encourage them in their study and memorization of God’s word. AWANA teaches teamwork and cooperation among clubbers through awards and recognition.

**To help your child grow in these areas through AWANA, please:**

- **Encourage your clubber to come each week in uniform with his/her Bible and AWANA handbook**
- **Help your clubber learn his/her handbook sections each week!**
- **Show an interest in your clubber’s achievements!**
- **Be on time!**

If there is anything I can do to help or encourage you or your child, please let me know!

Katie Dower  
Director of Children’s Ministry EYC

## COD CLUBS



**Meeting Time: Wednesday** evenings from 6:30 - 8:00pm

Building Doors Open at 5:45

Kids wing doors open at 6:25

Children will make new friends, play exciting games, earn awards, and most importantly learn Biblical truths. Our program costs 15 dollars for the program year which covers their enrollment, book, vest/shirt, And awards. Below is a list of our clubs:



**Cubbies** (3-4 Year Olds): Cubbies celebrate spiritual potential of preschoolers by helping them develop respect for God, His Son, and His Word.



**Sparks** (K- 2nd Grade): Sparks ignites the curiosity of early elementary-age kids to learn about the people and events of the Bible, which in-turn helps to build a strong foundation of wisdom for knowing Christ.



**Truth & Training** (3rd - 6th Grade): T&T engages kids by answering their questions about God and the Bible, guiding them through this pivotal life stage to grow in Christ's grace.

During AWANA the doors will be locked. If you need to pickup your child early please reach out to a safety team member (located at the guest services desk) or call the club director at 717-893-5399.



## **Club Segments**

There are 4 main segments for each club. Each Segment is approximately 20 minutes long:

### **• Rally:**

All clubbers will participate in age based times of coming together saying the AWANA pledges, worshiping together and recognizing those that have earned an AWANA award.

### **• Large Group Time:**

This is a time when clubbers hear a Biblical message based on the scope and sequence designed by AWANA. Clubbers participate in age appropriate lessons each week where they dive deeper into God's word.

### **• Game Time:**

This is a fun time for all clubbers. They participate in games designed just for their age level for fun, to develop good sportsmanship, and to encourage clubbers to work as a team.

### **• Small Group Time:**

This is when Cubbies and Sparks clubbers recite the sections they have learned to their leaders. It is a wonderful opportunity for leaders to teach clubbers the meaning of the verses they have memorized. Prayer time is also done at this time. T&T clubbers utilize small group time to dive further into the lesson learned during large group. T&T clubbers will recite verses during the Fast Track time before club from 6:20 - 6:30pm



## Secure Check-In Process

The security and protection of your child is of great importance to COD and the AWANA team. We use a secure check in system that expedites the check-in process for you and allows us to partner with you to keep your child safe.

Parent(s), Legal Guardian(s), or a responsible party (age 16 or older) **must** check-in all clubbers in the lobby just outside the CODkids doors each night. When the doors open parents please walk your child back to their designated classroom. Please do not allow your child to linger unattended in the lobby or classrooms before AWANA starts. During AWANA the doors will be locked. If you need to pickup your child early please reach out to a safety team member (located at the guest services desk) or call the club director at 717-893-5399.

Adult leaders will guide your child to each segment of the club night. Each AWANA volunteer has completed a background clearance in order to be able to work with the clubbers. All leaders will be wearing a uniform and a name tag to easily identify them as AWANA leaders.

AWANA Club	Drop Off	Pick Up
Cubbies	Room 2	Room 2
Sparks - K	Gym 3a	Room 5
Sparks - 1	Room 6	Room 6
Sparks - 2	Room 7	Room 7

AWANA Club	Drop Off	Pick Up
T&T - 3rd Grade	Gym 3b	Girls - Room 9 Boys - Room 10
T&T - 4th Grade	Gym 3b	Girls - Room 9 Boys - Room 10
T&T - 5th Grade	Gym 3b	Girls - Room 9 Boys - Room 10
T&T - 6th Grade	Gym 3b	Girls - Room 9 Boys - Room 10



**In order to have a safe, enjoyable and orderly environment, our club has established some guidelines. Please read and discuss the AWANA code of Conduct with your child.**

### **AWANA Code of Conduct:**

1. I will treat everyone with courtesy and respect.
2. I will treat personal and church property with respect.
3. I will create and maintain a positive and safe environment.
4. I will come to AWANA prepared for learning.
5. I will act responsibly and accept consequences for my actions.

### **AWANA Club Rules:**

1. Walk at all times (except during games).
2. Remain with your leader at all times during club.
3. Remain in the church building at all times. If you need to leave early, an approved parent or guardian must sign you out.
4. Wear sneakers for your safety, because there will be running during Game Time.
5. Refrain from engaging in any hitting, pushing, rough housing, or play fighting with any other student.

### **CODkids Discipline Policy:**

**Step 1:** A documented verbal discussion with the Child by a leader

**Step 2:** A documented verbal discussion with the child and parents with the Club Director, Katie Dower.

**Step 3:** Parent will be required to come and pick up their child early from the program and can return the next week

**Step 4:** Child may be asked to take a break from the program. The length of this break will be determined by the club director, Katie Dower



# AWARDS



## AWARDS

Each AWANA clubber has the opportunity to earn exciting awards. These awards will be worn on the uniform. Awards may only be given when a child has their uniform on so please make sure your child wears their uniform. They represent good achievement and spiritual growth in the knowledge of God and His Word. We will encourage all young people to strive for their highest potential. Each child works at his/her own pace and will be guided and helped by a caring leader.

### Cubbies:

Cubbies earn their vests after bringing back their Start Zone book. They then earn 1 badge each unit. Each unit is approximately 4 weeks. Cubbies have the opportunity to earn a participation award at the end of AWANA as well as an award if they finish their book.



### Sparks:

Sparks earn their vests after they complete their Start Zone book. They then work to earn their HangGlider badge and wings. Once they complete that they work through the rest of the book earning 1 jewel each unit which is typically made up of four verses. At the end of the year they have the opportunity to earn a participation award and an award if they finish their book.



### T&T:

Truth and training individuals will earn their shirts after completing the first 4 verses of their book. After that they will work to earn a badge after every 4 verses that are said. At the end of the year they have the opportunity to earn a participation award and an award if they finish their book.







**In order to have a safe, enjoyable, and orderly environment, Church of the Open Door East York Campus has established these policies for our AWANA program.**

## **Electronics Policy.**

For the security of your personal property, we encourage your child to leave their electronics/toys at home. If your child brings their device please instruct your child to keep their device/toy in their pocket for the entirety of the evening.



## **Sick Child Policy:**

We are concerned for all children who attend AWANA. Their health and safety is of the utmost importance to us. Therefore, we are asking that if your child did not attend school the day of AWANA or is displaying signs of sickness including fever, vomiting, nausea, diarrhea, any contagious disease, open sores, or a questionable illness, that you please keep them home. If a child becomes sick while at AWANA, we will contact you to come pick up your child.

## **Book Policy:**

All children will receive one book through the AWANA cost. If that book is lost, there will be a 10 dollar charge for a replacement book.

## **Photo Release:**

On your AWANA registration you were given the option to opt out of your child being in photos during our AWANA year. This release allows for COD to use your child's photo internally to celebrate AWANA as well as externally on our COD website and COD social media.



# CUBBIES



Cubbies® celebrates the spiritual potential of preschoolers (3- to 5-year olds) by helping them develop respect for God, His Son, and His Word.

Preschoolers can hardly wait for their next Cubbies Club meeting. Whether it's the fun puppets, the exciting games, or all their Cubbies friends, they simply love it. At Story Time each week, preschoolers learn about God – the greatness of His love and His Word – and about His Son, Jesus Christ, the promised Savior.

Cubbies helps you lead your child to God early so your child will respect and trust Him for life.



## PARENT ROLE

Cubbies encourages parental involvement. Your child's handbooks feature parent-child activities for home. You will lead your child through handbook sections, called Bear Hugs, to prepare for the next club gathering. Each Bear Hug includes optional activities, called "Under the Apple Tree," for reviewing Bible verses and lessons learned earlier.

At club, your Cubbie will review the verse you helped teach at home. Working through the handbook with your child develops your spiritual leadership and helps you instill your child with a lifelong Biblical worldview.

# CUBBIES CURRICULUM



The Cubbies curriculum features two handbooks. Both are written in a fun, storybook style with read-aloud stories and lovable characters that appeal to preschoolers.

The AppleSeed and HoneyComb handbooks combine basic Scripture memory with parent-child activities to help Cubbies grasp simple Biblical truths. One handbook is completed in a club year. Each handbook contains 26 Bear Hug sections along with four special-day sections.



## Awards and Vest

Preschoolers love coming to church in their Cubbies uniform vests! And the opportunity to earn exciting awards helps children stay focused so they can learn God's Word.

1. AppleSeed Trail Emblem
2. HoneyComb Trail Emblem
3. Red Apple Achievement Emblem
4. Green Apple Achievement Emblem
5. Awana GO Emblem



# SPARKS CLUB



Sparks® ignites the curiosity of early elementary-age kids to learn about the people and events of the Bible, building a foundation of wisdom for knowing Christ.

To many children in kindergarten to second grade, Sparks is the highlight of the week! They love their red vests, the exciting games, and spending time with leaders and friends.

Sparks is divided into three years, each with a unique rank: HangGlider®, WingRunner® and SkyStormer™. Each year Sparks clubbers will:

- Explore the Biographies of People of the Bible
- Memorize Bible Verses
- Complete Handbook Activities

The handbooks, combined with Large Group Time lessons from the *WHO Do I Need to Know From the Bible* series, take your child on a journey through the entire Bible!



Sparks curriculum is comprised of three handbooks. Each handbook builds a foundation of Biblical wisdom through memory verse drills, crafts, activities, and review of key doctrine and Bible facts.

Before working in the first handbook, all newcomers to Sparks will complete an entrance booklet – Flight 3:16 – that centers on the gospel message of John 3:16. WingRunner and SkyStormer handbooks challenge Sparkies to learn about 15 more verses than the preceding book.

**\*Clubbers will complete the books in consecutive order.**





## Parents play a leading role in their child's spiritual development.

Invest in your child's growing faith by reading and discussing the Bible and the handbook sections with your child and by helping him/her memorize the verses. Use the Parent Ideas section in each handbook to help your child understand the biographies and see how they fit in the Bible. Sparks Bookwalks are online tools that walk you through your child's handbook to help YOU help your child. Optional parent handbooks (HangGlider, WingRunner, and SkyStormer) from Awana at Home correspond to your child's handbooks. These books make it easy to learn more about the Bible and answer your child's questions.

## Parents can help their children prepare each week.

**LISTEN:** Each handbook includes an audio CD with readings of all the Bible biographies, memory verses and character stories featuring Sparky the Firefly and his friends Chloe, Jacob, and Joel.

**SPEAK:** Help your child say the verse aloud. Repeat phrase by phrase. Review every night before going to bed. Say it together while driving.

**ACTIVITY:** Write out the entire verse and repeat. Create puzzles together to put the verse in the proper order. Create fun games and learn together.





All clubbers in grades 3-6 will be using AWANA's Mission: Grace in Action Book. This new for 2020 curriculum teaches clubbers about God, Scripture, and how to live out their faith. Each of the sections coordinate with Large Group and Small Group guides for a total learning experience aimed at long-term discipleship.



It is highly encouraged that clubbers bring their Bible to AWANA, as they will need one in both the small group and Large Group setting. We have extra Bibles for those who need one. Please have your child let their small group leader know if they need a bible to take home with them.

Small groups are assigned according to grade level and divided into boys and girls. Our trained leaders will guide the clubbers through their handbook focusing on relationship building and discipleship.

The handbook consists of lesson each including an introductory activity, bible study, prayer section guiding them on how to specifically pray for different countries in the world, and optional extra credit opportunities to dive deeper into their scripture memory and study of God's Word.





## Fast Track

All T&T clubbers will have the opportunity to say verses during their small group time each night.

Because of the large volume of clubbers needing to say verses, we ask that your child come fully prepared ready to recite their memorized verse, including scripture reference, and have the required book work completed.

In addition to the memorized verse, there are other requirements that must be completed in order for a verse listener to sign off on a section. Please note that in the handbook the exact requirements for each section are noted through pictures (see example below). Almost every section will require the “Start here, Explore, Memorize, and Review” be completed prior to a section being signed off. If a clubber, is not able to recite their verse or is missing any of the requirements necessary, they will be asked to study and try again later or come back the following week

Gold and silver extra credit sections are optional to complete and are NOT required to have a listener sign off the clubbers book.



### Parent Involvement:

Like all of the AWANA curriculum, the T&T curriculum has been built to encourage parents/guardians to become involved in the child’s spiritual development. The handbook includes simple activities in the “start here” for parents to participate in with their child. We also ask that you work with your child each week to help learn their verses so they are prepared then they come to club.





## AWARDS:

For every four sections passed (no matter the order in the book), clubbers will earn a patch for their uniform. Clubbers will have the opportunity to earn eight emblems per AWANA year. Clubbers must be wearing their uniform shirt to receive their awards.



For silver and gold extra credit awards, an entire section of silver and an entire section of gold must be completed prior to being awarded the appropriate patch. Clubbers can receive up to four gold and four silver patches per AWANA year.



Awards will be given out during the T&T rally time which is from 6:30-6:45pm. AWANA awards will be given out for T&T the first Wednesday of each month. This will allow for T&T Director Sarah time to compile the list of awards.

### End of Year Awards

At the conclusion of the AWANA year, participation certificates and book awards will be distributed at our closing ceremony on May 12th 2021.

- Completion of one book: Alpha Award and Pin
- Completion of two books: Excellence Award and Pin
- Completion of three books: Challenge Award and Pin
- Completion of four books: Timothy Award and Pin

Recognizing the high caliber of students that emerge from AWANA, some colleges are eager to provide scholarships for students who have reached various levels of achievement within the AWANA curriculum.





# 2020 - 2021 Calendar



## September

9: AWANA resumes  
30: Crazy Sock Night



## October

28: Costume Party



## November

18: Favorite Sports  
Team Night  
25: No AWANA



## December

16: Christmas Sweater  
Night!  
23: No AWANA  
30: No AWANA



## January

6: No AWANA  
20: Pajama Night



## February

17: Crazy Hair Night

## March

14: AWANA Derby \$5  
24: Dress as your  
favorite superhero or  
princess



## April

21: Color Wars Cubbies  
blue, sparks red, T&T  
green

## May

5: Class Parties  
12: AWANA closing  
Program

